

REQUEST FOR PROPOSALS FOR LINCOLN COUNTY GIS TAX PARCEL MAP DATABASE QUESTIONS AND ANSWERS

All questions are listed below as they were received. Similar questions, or questions with similar answers, were grouped for easier understanding.

Is there remote access to all scanned documents in the Register of Deeds office or will they have to be obtained on-site? Given the requirement of the selected respondent to do the necessary research at the Register of Deeds office, will my team be given access to scan the records for production use? Do you have an estimate of what percentage of records are not accessible via Online Records Access?

All recorded documents from September 1994 to present are scanned and available electronically, including all CSMs. Condominium Maps, Subdivision Maps, and Transportation Plats may not be available online or electronically. We do not have an estimate of the percentage of documents not accessible online. All documents are available within the Register of Deeds office in Merrill, WI.

Remote access is available to all scanned documents in the Register of Deeds office; however there will be a charge for remote access. Please see the following link for more information:

<http://www.co.lincoln.wi.us/departments/services/?department=aa384fe82c0c&service=30f2f165ce68>

Some additional maps, such as plats of survey, are available within the Land Information and Conservation office in Merrill, WI. Many of the maps within the Land Information and Conservation office may be available electronically. Copy costs for documents associated with this project will not be charged.

The county is currently using ArcSDE 9.3.1 and ArcGIS 9.3.1. Does the county know if/when they will be updating to version 10?

With the release of version 10.1 scheduled for early next year, as currently estimated, we have decided to skip version 10 and wait for version 10.1.

Can we have a sample database before the RFP deadline?

A sample of the database will not be available before the RFP deadline. The structure of the database is included in appendix 3 of the RFP.

Can we use labels for Parcel PINs, CSM names and lots etc. or will actual annotation be placed? If annotation is used do you suggest different sizes used for anticipated

plotting scales? Does the annotation placed for parcel line distance require a foot symbol at the end or is the number alone satisfactory?

All PINs, CSMs, and Lots, etc should be placed using annotation. Using multiple sizes of annotation based on plotting scales is acceptable and desired. No foot symbol is required, for example a distance of five hundred feet does not need to be represented as 500' (the numeric distance of 500 is acceptable).

In the QC process will the County be reviewing both quality of data and overall appearance? If so do we need to anticipate having to do corrections to minor things, such as text placement?

We will be reviewing all facets of the project; however we do not anticipate many corrections to minor things such as text placement. All text needs to be visible and easily read and understood. If the overall appearance of the data and the required plots is neat and professional, we do not anticipate many minor corrections.

If corrections are needed is the County expecting another set of check plots to review again after the corrections are made?

The data can be sent for review before any check plots are printed. Once corrections and changes are made to the data, the check plots can then be printed – avoiding the potential for a second set of check plots.

Will the PLSS be finalized for use during this production? If not, who's PLSS would you like used? Please clarify the extent of the PLSS division we will be receiving.

Lincoln County has finalized the PLSS data within the Towns of Harding, Rock Falls, and Tomahawk. And will provide corners, sections, $\frac{1}{4}$ $\frac{1}{4}$ sections, and government lots, and fractional "forty's" within these Towns.

Is it the contractor's responsibility to create and deliver back to the county all of the PLSS that isn't available, which would include gov't lots, forty's and fractional forty's?

No, Lincoln County will provide all PLSS information within the Towns of Harding, Rock Falls, and Tomahawk. The PLSS data is expected to be used while mapping and incorporated within the deliverables of the project.

Section II. C. #5, requires a WRLS to certify the work. Is this correct? Section III. D. requires the WRLS information that will be working on the PLSS grid. Is grid work needed during this project? Do you require a WRLS be on our staff during production?

The information in these locations is from an early version of the RFP and should have been removed prior to releasing the document. The PLSS grid is completed

and no additional work will need to be done on it. The completed PLSS grid will be provided for use within the project.

You do not have topology in your data model, but list topology rules. Is it the contractors responsibility to do this topology or will there be assistance from the county?

Lincoln County does have topology in its data model but was not listed in the RFP. The first set of topology rules will be included in the database to be run by the contractor but only for the towns listed in the RFP. The topology rules regarding the Parcel Fabric must be built and run separately, but only for the towns listed in the RFP.

List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required. Soft Copy of the Tender Document through email. Information about the tendering procedure and guidelines.

These items are included within the Request For Proposals (RFP) document already available.

Names of countries that will be eligible to participate in this tender

All countries are eligible to respond to this RFP. All communications from and with Lincoln County staff will take place during our normal business hours of 8:00 AM to 4:30 PM Central Time, Monday through Friday, excluding holidays.

Is there a target budget for this proposal? Estimated budget for this purchase. Is there a budget the County has in mind to complete this project?

There is not a specific budget pre-determined for this project.

Any extension of bidding deadline

We will not be extending the bidding deadline. All proposals, following the instructions in the RFP, need to be received in a sealed and labeled envelope by 4:00 PM Central Daylight Time, July 29, 2011 at:
Lincoln County Land Information and Conservation Department
Attn: Diane Hanson
801 N Sales St, Suite 105
Merrill, WI 54452

Any addendum of pre bid meeting minutes

There were no pre-bid meetings, and therefore no meeting minutes.

The RFP mentioned you are looking for a "single" company. Does this mean that we cannot have any subcontractors or team with another company?

The role of subcontractors is outlined in Section III Instructions to Respondents.

Do you anticipate that field (survey) work is needed to perform measurements for additional section corner to enhance the coordinate transformation process?

No additional survey work is anticipated.

Who did that last parcel mapping project for the County?

Applied Data Consultants completed the most recent parcel mapping project for Lincoln County.

When was it [*sic*] project completed and at what cost per parcel?

The most recent parcel mapping project began in 2006 and was completed in 2009 at a cost of \$9.75 per parcel.

Question submitted Monday July 18th @ 8:25pm (after submission deadline) – Section I. paragraph 2, are you requiring us to access the ArcSDE environment on your servers to perform the work on a replica geodatabase?